

APPLICATION FOR INTRA-DISTRICT TRANSFER

Application Deadline: **APRIL 30**

Date Submitted: _____

* If April 30th falls on a Saturday or Sunday the form deadline will be the Friday prior to April 30th.

I am requesting permission for the child listed below to attend a school other than our school of residence in the New Prague Area School District.

STUDENT NAME

DATE OF BIRTH

GRADE APPLYING FOR

(Please print)

From: School of Residence _____

To: _____ School in New Prague Area School district #721

Beginning: _____ 20____

REASON FOR REQUEST (May be continued on a separate page if necessary.)

By signing below, I understand that once accepted for enrollment in a new school, in order to change schools again another application must be submitted.

Parent/Guardian Signature(s): _____ Date: _____

Parent/Guardian Name(s): _____ Home Phone: (____) _____

Current Address: _____ Cell Phone: (____) _____

City/State/Zip: _____ Work Phone: (____) _____

As the authorized administrator of the school of **TRANSFER**, I recommend that this application be:

Approved _____ Disapproved _____ (Check one)

Signed: _____ Date: _____
Principal

Comments: _____

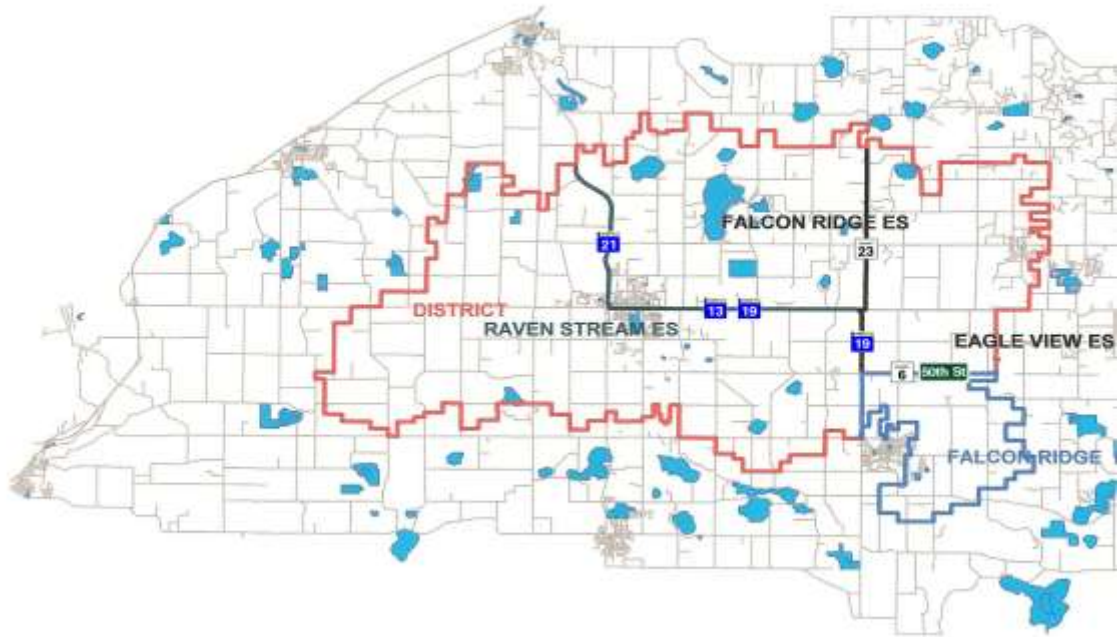
As the authorized administrator of the school of **RESIDENCE**, I recommend that this application be:

Approved _____ Disapproved _____ (Check one)

Signed: _____ Date: _____
Principal

Comments: _____

District #721 Elementary Schools Attendance Boundaries



School District #721 Policy #550 – Intra-District Transfer

- A. Those parents/guardians wishing to apply for their child to attend a school other than that of their residency must submit an application in writing to the District Office prior to **April 30** for the following year. Once approval is given, the approval will be permanent unless another application is submitted.
- B. Parents/guardians will be notified of the decision prior to the end of the school year preceding the transfer.
- C. Request for attendance in the non-resident building by families who move into the district during the school year will be accepted at the time of registration. Notification of decision will be made the day of registration.
- D. An appeal to the decision will be directed to the superintendent. The decision of the superintendent is final.
- E. Should the school district deem that the need to suspend this policy is in the best interest of the district, this action will be taken by May 15 of the school year preceding the effective date. The Intra-District Transfer Agreement will not be severed effective during a school year unless by mutual agreement between the parent/guardian and the school district.

Where to Send the Application?

Fill out the application on the reverse side of this form and return it no later than 4 p.m. on April 30th (or the Friday prior to April 30th if it falls on a weekend), to be eligible for a transfer the following year.

Mail, fax or deliver the application to the school office.

Eagle View Elementary

25600 Nevada Ave
Elko New Market, MN 55020-9499
Phone: 952-758-6000
Fax: 952-758-6099

Falcon Ridge Elementary

1200 N Columbus Ave
New Prague, MN 56071
Phone: 952-758-1600
Fax: 952-758-1699

Raven Stream Elementary

300 NW 11th Ave
New Prague, MN 56071
Phone: 952-758-1500
Fax: 952-758-1599